



Job Title: **LEAD COACH, Summer Paddling Program**
Reports to: Executive Director, Senior Coaches & Summer Supervisor
Status: Summer, Full-time

ABOUT US

The Cheema Aquatic Club is a globally recognized canoe and kayak club providing opportunities for youth to achieve success in life and at all levels as an athlete. Cheema was founded in 1969 in Waverley to provide aquatic sports opportunities to the youth in our community. Cheema has a long history of Community, National, International and Olympic success.

SUMMARY

The **Lead Coach** is a full-time summer position (Late June – Late August; 9-10 weeks). The successful candidate will help execute the summer paddling program for their assigned age group (U8, U10, U12, or U14) under the paddling program guidance of the Executive Director and Senior Coaching Staff, and the administrative program guidance of the Summer Supervisor. This will include program execution, regattas, member facing functions, child supervision, special events, and other tasks where and when required. The Lead Coach is a well-organized, confident, and sociable individual who will help ensure the satisfaction of Cheema's members and the efficient operation of the Club's summer program. Communication is integral to your responsibility, as you will be the primary parent contact for your assigned group and collaborate with lifeguards and fellow coaches.

RESPONSIBILITIES *(including, but not limited to):*

- With guidance from the Senior Coaching Staff, create and execute an overall summer paddling program for a respective age group that meets both recreational or competitive athlete development goals.
- Provide a safe, respectful and fun atmosphere for all athletes.
- Track attendance and write Incident Reports when necessary.

- Organize entries and crews for regattas.
- Attend local regattas throughout the summer.
- Promote and recruit for the full-year training programs.
- Regularly communicate to participant families and respond to inquiries promptly.
- Be a leader to young athletes and positively represent Cheema Aquatic Club.
- Ensure compliance with the Summer Program Coaching Expectations and all policies designed to provide a safe and positive summer experience (to be provided during pre-program training).
- Cooperate with other coaches and staff; work in a team environment.
- Identify, report, and help with general facility and equipment maintenance.
- Perform other duties as needed.

REQUIRED CERTIFICATIONS

- Certified ELCC (Entry Level Canoe Coach) or Canoe Kids
- Boat Driver's License
- Criminal background and vulnerable sector check are required prior to offer of employment
- First Aid

SKILLS REQUIRED

- Experience working with children in a sport or recreation environment, a daycare facility, school, camp, or similar experiences.
- Experience working with development athletes.
- Experience with the sport of Canoe / Kayak.
- Competencies associated with working in an environment with children aged 7-15.
- Personality traits such as communicative, sociable, confident working with groups, and taking initiative are strong assets
- Ability to execute a dynamic plan in a fast-paced environment with multiple distractions.
- Attention to expected program deliverables.
- Effective organizational and communication skills
- Willing to take direction, learn and become a higher-level leader.

OTHER

- **Vacation: As a rule, vacation time is not provided because it is a short work season, and all staff are needed for programs to run efficiently.** Vacation time will only be approved in extenuating circumstances, and all requests must be submitted to a supervisor at least two weeks prior to the requested time off. No vacation requests will be approved for the first two weeks of summer programming as that is our busiest time.

PAY RATE: \$18.00 per hour

Please send a cover letter and resumé to jillian.richards@cheema.ca
by February 30th, 2024 to be considered for this position.

