



Job Title: **SUPPORT COACH, Summer Paddling Program**

Reports to: Directly: Assigned Lead Coach; Indirectly: Executive Director, Senior Coaches & Summer Supervisor

Status: Summer, Both Full-time & Part-time positions available

ABOUT US

The Cheema Aquatic Club is a globally recognized canoe and kayak club providing opportunities for youth to achieve success in life and at all levels as an athlete. Cheema was founded in 1969 in Waverley to provide aquatic sports opportunities to the youth in our community. Cheema has a long history of Community, National, International and Olympic success.

SUMMARY

The **Support Coach** is either a full-time summer position (Late June – Late August; 9-10 weeks) or a part-time position. The successful candidate will help execute and support the summer paddling program with their Lead Coach for their assigned age group (U8, U10, U12, or U14). The Executive Director, Senior Coaches, and the Summer Supervisor provide paddling program guidance. Duties include daily program execution, regattas, member facing functions, child supervision, special events, and other tasks where and when needed. The Support Coach is a well-organized, confident, and sociable individual who will help ensure the enjoyment of Cheema members as they learn paddling skills, while supporting the efficient operation of the Club's summer program under the direction of the Lead Coach. Collaboration is also an integral part of your responsibility, as you will work closely with your Lead Coach, other Support Coaches, Lifeguards, and parents.

RESPONSIBILITIES *(including, but not limited to):*

- Assist in the coordination and execution of the paddling program outlined by the Lead Coach for respective groups.
- Provide a safe, respectful and fun atmosphere for all athletes.

- Assist with tracking attendance and providing input for Incident Reports when necessary.
- Assist in organizing entries and crews for regattas.
- Attend local regattas throughout the summer where you will help athletes prepare for races.
- Promote and recruit for the full-year training programs.
- Be a role-model for young athletes and positively represent the Cheema Aquatic Club.
- Cooperate with other coaches and staff, working in a team environment.
- Identify, report, and help with general facility and equipment maintenance.
- Perform other duties as needed.
- Ensure compliance with the Summer Program Coaching Expectations and all policies designed to provide a safe and positive summer experience (to be provided during pre-program training).

REQUIRED CERTIFICATIONS

- Certified ELCC or Canoe Kids (at prospective employee's cost)
- Boat Driver's License (at prospective employee's cost)
- Criminal background and vulnerable sector check are required prior to offer of employment (at prospective employee's cost)
- First Aid (at prospective employee's cost)

SKILLS REQUIRED

- Experience working with children in a sport or recreation environment, a daycare facility, school, camp, or similar experiences.
- Track record of working with development athletes.
- Experience with the sport of Canoe / Kayak.
- Competencies associated with working in an environment with children aged 7-15.
- Personality traits such as communicative, sociable, confident working with groups, and taking initiative are strong assets
- Ability to help deliver a dynamic plan in a fast-paced environment with multiple distractions.
- Attention to expected program deliverables.
- Developing organizational and communication skills.
- Willing to take direction, learn and become a higher-level leader.

OTHER

- **Vacation:** As a rule, vacation time is not provided because it is a short work season, and all staff are needed for programs to run efficiently. Vacation time will only be approved in extenuating circumstances, and all requests must be submitted to a supervisor at least two weeks prior to the requested time off. No vacation requests will be approved for the first two weeks of summer programming as that is our busiest time.

PAY RATE: \$15.00 per hour

Please send a cover letter and resumé to jillian.richards@cheema.ca
by February 30th, 2024 to be considered for this position.

